Respond to the following prompts by telling us your chapter’s story of the past year. Use bulleted narrative or free text, and be as quantitative as possible. Use as many pages as needed. Before submitting your chapter’s report delete the italicized text that explains what you should highlight in each section. Feel free to elaborate on things that may not be included in the italicized texts.

## School Name:

# **Part 1: Chapter interactions and participations in SPS National and Regional Programs**

*In this section, tell us about …*

* *…your chapter’s participation in SPS National Office programs; e.g., applications for awards, scholarships, internships, chapter awards, advisor awards*
* *...your chapter’s participation in SPS governance—nominees for Associate Zone Councilor or Zone councilor, or other elected SPS office?*
* *…any other interactions with other SPS chapters?*
* *…your chapter’s participation SPS Zone meetings, PhysCon, National SPS meetings, or National Sigma Pi Sigma meeting*
* *…hosting a zone meeting? If your chapter hosted a Zone meeting, describe the program, institutions represented, number of papers presented, guest speakers invited, tours conducted, etc. Please attach a copy of the program and photographs, if not already submitted for publication in the SPS Observer*
* *(remember-these are just ideas—feel free to elaborate and expand)*

# **Part 2: Chapter interactions in the campus community**

In this section, tell us about …

* *…****your chapter’s activity on campus— what did you do at your meetings, how did the results of the meetings shape plans for next year? Be sure to tell us about guest speakers, films, business meetings, tours, student presentation rehearsals, etc.***
* *…your chapter’s social events – parties, movies, picnics, banquets outings that were for fun, etc.*
* *…your chapter’s science events – colloquia, workshops, poster sessions, invited speakers, etc.*
* *…how did your chapter helped with student recruitment and retention efforts for your department or college/university*
* ***…IMPORTANT:******details on how you fund your SPS activities!***
* *…how your chapter interacted with alumni – include newsletters, invitations to speak, arranging internships or visits with local industries through alumni contacts, etc.*
* *...your SPS chapter’s connection within your department and to the campus in service or outreach in on campus events*
* *…how your chapter participated* ***on campus social events*** *or interacted with other student organizations or campus groups (e.g., blood drives, campus fundraisers, etc)*
* *…how your chapter participated in on campus science events in cooperation with other student organizations or campus groups…like co-sponsoring a colloquium…*
* *... your chapter’s strategy for* ***promoting SPS membership***

# **Part 3: Chapter’s interactions with professional physics community outside of the college/university**

*In this section, tell us about…*

* *your chapter’s participation in* ***professional physics meetings*** *(e.g.: AAPM, AAPT, AAS, ACA, AMS, APS, ASA, AVS, OSA, SOR)— Include titles and authors of papers presented by your chapter members, attendance by your members, distances traveled, tours;*
* *any publications or presentations by your chapter members (authored or co-authored) – please list titles, and full reference.*

# **Part 4: Chapter’s interactions with the off-campus public community**

*In this section, tell us about …*

* *…your chapter’s efforts and service and* ***outreach*** *beyond the campus community—for example, working grades K-12 children or the general public-- include projects such as “Physics Circuses,” classroom demonstrations, tutoring services, assistance with school science fairs, open houses, promoting the US Physics Olympiad Team, etc.*
* *…any other* ***community service*** *or chapter-organized charitable service, fundraising, etc. that was performed on behalf of individuals, families, charities, non-profit groups, etc.*
* *...participation in off campus social events or interactions with other civic groups*
* *… anything that you did represent physics or SPS in events or activities outside the campus community*

# **Part 5: How chapter strives to further the SPS purpose and mission (this category is double weighted)**

*In this section, tell us about your chapter’s efforts and activities that advance the purpose and mission of the Society of Physics Students:*

SPS MISSION: “The SPS exists to help students transform themselves into contributing members of the professional community. Course work develops only one range of skills. Other skills needed to flourish professionally include effective communication and personal interactions, leadership experience, establishing a personal network of contacts, presenting scholarly work in professional meetings and journals, and outreach services to the campus and local communities.”

*So, this is the section where you get the chance to tell us more about…*

*…who you are as a chapter and how your group adds a unique dynamic to the broad spectrum of what SPS is all about*

*…other ways (not discussed above) that your group forms a community of learners and finds meaning as students of physics*

*…ways that your group uses technology-- websites, online videos, or other social media activities*

*…how your chapter meets the unique needs of the students, department, or school – what do you do that you think others might find fun and rewarding too?*

*…any other unique brand of enthusiasm, passion, and effort the chapter fits into the overall purpose and mission of SPS and any way you can improve areas that are lacking.*

*…discuss any goals you have for the upcoming year*

# **Blake Lilly Prize Application (OPTIONAL)**

*The Blake Lilly Prize, named after the late Blake Lilly and given in his honor, recognizes SPS chapters and individuals who make a genuine effort to positively influence the attitudes of school children and the general public about physics. For example, many chapters perform something like a "Physics Circus," conduct classroom demonstrations, offer tutoring services for grades K-12, or assist with school science fairs. The Blake Lilly Prize is an opportunity to be publicly recognized for these types of physics outreach efforts. More details about the Blake Lilly Prize are available at:* [*https://www.spsnational.org/awards/blake-lilly*](https://www.spsnational.org/awards/blake-lilly)

If you wish to nominate an event your chapter or an individual from your chapter coordinated during the 2017-18 academic year for the Blake Lilly Prize, please detail the activity below.

|  |  |
| --- | --- |
| Name of activity |  |
| Description of activity |  |
| Targeted areas of impact | i.e.: Grade Levels, Diversity/Inclusion, Underrepresented Communities |
| Number of Attendees |  |
| SPS Provided volunteers |  |
|  Student |  |
|  Non-Student |  |
| Estimate of hours to implement activity |  |
| Individual Name(leave blank if this is a chapter application) |  |

## How is this activity different than what you have done before?

Please detail how this activity relates to outreach you have done previously.

## How did you assess the impact your activity had on the community?

Please discuss your evaluation methods, the results of the impact, and any improvements you are considering making for the future.