

## Exercise - Tool #2: Your Informational Interviews

# EXERCISE#2

⇒ Carry over the job titles you are most interested in from the bottom Exercise 1.

**Job titles worth learning more about:**

⇒ Consider what you would like to know about each job, and brainstorm a list of potential questions.

**Potential questions to ask during an informational interview:**

⇒ Spend some time finding potential interviewees in these areas. To start with, you might try your campus career center, faculty members, family, friends, and LinkedIn or other social media avenues for ideas.

Potential interviewees			
Job title	Name	Email address	Phone number

⇒ Use the following pages to plan and keep track of what you learn from your informational interviews. (You can make more copies as needed.)



## Informational interview record

Informational interview with:	
Job title:	Date:
Company:	Time:
Email address:	Location (or phone number):

⇒ Questions to ask:

⇒ Notes from interview:

⇒ Follow-up steps:

Thank you sent (date):									
On a scale of 1–10, how interested I am in pursuing a job like this:									
1	2	3	4	5	6	7	8	9	10
Additional follow-up:									

