

Exercise - Tool #1

⇒ Select four job titles you are interested in. Spend some time exploring what someone with that title does through online searches and write down key words that describe that job below.

Job title:	Job title:	Job title:	Job title:
Key words:	Key words:	Key words:	Key words:
Organizations with this job title	Organizations with this job title	Organizations with this job title	Organizations with this job title

- ⇒ Do this process iteratively, exploring jobs and job titles until you find a few that seem very interesting to you.
- ⇒ You might want to develop a spreadsheet or use the online version of this form for doing this exercise.
- ⇒ You can also write down what about the job looks appealing. This can help you identify common areas or themes.
- ⇒ It never hurts to look or apply for a wide variety of positions.

