



2008-09 Society of Physics Students ANNUAL CHAPTER REPORT

In order to be considered for an **Outstanding Chapter Award** and the **Outstanding Chapter Advisor Award** (\$5,000), this report must be filled out in full (pages 1-3) and returned to the SPS National Office. **This report is the basis for which the Outstanding Chapter Awards are granted.** However, if an updated listing in the SPS Information Handbook is all that is needed, just fill out and return page one.

Please type or print the report, keep a copy of the completed report for your files, and send two copies to the SPS National Office at the following address: SPS National Office, Annual Chapter Report, One Physics Ellipse, College Park, MD 20740. You may also submit a completed report online at: <http://www.spsnational.org/governance/chapters/reports.htm>.

COLLEGE/UNIVERSITY NAME: _____

ZONE: _____ CHAPTER NUMBER: _____

DEPARTMENT NAME: _____

Address: _____

City, State, Zip: _____

Department Tel #: _____

Department Fax #: _____

Department Webpage: _____

SPS CHAPTER ADVISOR: _____

Telephone #: _____ E-mail: _____

ΣΠΣ CHAPTER ADVISOR: _____

Telephone #: _____ E-mail: _____

DEPARTMENT CHAIRPERSON: _____

Telephone #: _____ E-mail: _____

Please provide the following information about the chapter officers to be listed in the 2009-10 SPS and Sigma Pi Sigma Information Handbook. This information can also be updated online at: <http://www.spsnational.org/governance/chapters/reports.htm>

CHAPTER OFFICERS:

TERM OF OFFICE:

E-MAIL

(circle all that apply)

President: _____ Spr 2009 Fall 2009 Spr 2010 E-mail: _____

Vice President: _____ Spr 2009 Fall 2009 Spr 2010 E-mail: _____

Secretary: _____ Spr 2009 Fall 2009 Spr 2010 E-mail: _____

Treasurer: _____ Spr 2009 Fall 2009 Spr 2010 E-mail: _____

Other: _____ Spr 2009 Fall 2009 Spr 2010 E-mail: _____

(give title, e.g., "Historian," "Publicist," etc.)

Report prepared by _____

(signature and position)

Date _____

Report reviewed by Chapter Advisor _____

(signature)

Date _____

If your chapter wishes to be considered for an “Outstanding Chapter Award,” please attach sheets on which you have answered the following questions in the order listed. Attachments such as photos, programs, news clippings, etc., are welcome. Bulleted items are preferred to prose. Please staple everything together.

The Outstanding Chapter Awards are selected by the Zone Councilor. Please make the Councilor’s job easier by organizing your report in the same order and numbering scheme as given here.

There may be some redundancy among the questions. That’s OK; these questions are not orthogonal basis vectors! Finding out what you did this academic year is what is important.

For this academic year, describe your chapter’s ...

1. ... Participation in SPS Zone meetings.
Include titles and authors of papers presented by your chapter members, attendance by your members, distances traveled, tours, etc. Include meetings attended on any Zone.
2. ... Participation in other professional meetings.
(e.g., SPS members who presented papers at AIP Member Society meetings, etc.)
3. ... Involvement in SPS programs (include applications made by individuals in your chapter).
These include the Marsh White Award (proposal submitted? Funded?), Blake Lilly Award, Undergraduate Research Award, ICPS Award, nominations for Outstanding Chapter Advisor, chapter members nominated for Associate Zone Councilor, members who applied for scholarships, etc.
4. ... Participation in local SPS chapter meetings.
List guest speakers, films, business meetings, tours, student presentation rehearsals, etc.
5. ... Participation in local SPS-sponsored social events.
(e.g., picnics, Sigma Pi Sigma banquets, floats in parades, etc.)
6. ... Involvement in outreach efforts to the grades K-12 or the general public.
Please include projects such as “Physics Circuses,” classroom demonstrations, tutoring services, assistance with school science fairs, open houses, promoting the US Physics Olympiad Team, etc.
7. ... Participation in community service performed during the academic year.
Include chapter-organized charitable service, fundraising, etc.; performed for individuals, families, charities, non-profit groups, etc.
8. ... Contributions to student recruitment and retention in your department.
9. ... Interactions with your department’s alumni.
Include newsletters, invitations to speak, arranging internships with local industries through alumni contacts, etc.

For this academic year, describe your chapter's ...

10. Did you host a Zone meeting this year? Have you committed to host a Zone meeting any time soon?
11. ... Strategy for promoting SPS membership.
If your chapter hosted a Zone meeting during 2008-09, describe the program, institutions represented, number of papers presented, guest speakers invited, tours conducted, etc. Please attach a copy of the program and photographs, if not already submitted for publication in the SPS Observer.
12. List publications authored or co-authored by SPS members this year.
13. Describe events that the SPS Chapter co-sponsored with other campus groups or participated in with other campus organizations.
(e.g., co-sponsoring a colloquium with the mathematics club, organized participation in a campus blood drive, etc.)
14. Describe events that your chapter held jointly with other SPS chapters.
15. Describe other projects and functions not already covered in this report.
16. Describe the over-all health of your chapter.
17. Describe chapter problems. What can the national office do to better serve you?
18. Describe other suggestions for the SPS National Office.
19. Websites.
20. Did your chapter host a Sigma Pi Sigma reception event or any other honor society events?
If your chapter hosted a Sigma Pi Sigma reception during 2008-2009, describe the program, number of persons inducted, number of attendees, guest speakers invited, tours conducted, etc. Please attach a copy of the program and photographs, if not already submitted for publication in Radiations magazine.

Please Return Completed Report by June 15, 2009, To:



Society of Physics Students
Annual Chapter Report
One Physics Ellipse
College Park, MD 20740

You may also submit a completed report online at:
www.spsnational.org/governance/chapters/reports.htm

If there are any questions, please contact us at: Tel: (301) 209-3007;
Fax: (301) 209-0839; E-mail: sps@aip.org.